

Document Title: ISI Directive to the Border Emirate

ID: NMEC-2007-657877

Date: Unknown

Synopsis:

This document contains operating instructions for the border emirate (al-Hudud Emirate) of the Islamic State of Iraq that provides directions on how to deal with the financial and administrative aspects of the insurgents crossing into Iraq from neighboring countries.

Key Themes:

They discuss this matter in four sections. The first section talks about being careful with the monetary issues and to give a written report on the amount received. The second section discusses taking information from each person coming in and out of Iraq and to disperse these people into various regions while keeping track of their whereabouts. Thirdly, they should report the weapons received from these insurgents each Wednesday. Lastly, each brother has to give a weekly report to the border emirate and attend a monthly meeting. They are instructed also to put all data on a USB flash card and to send it to the border directorate every week. Additionally, all the electronic devices should be inspected by the security personal.

Key words:

Personnel, Iraq, Logistics, Exit, Weapons, Bureaucracy

Document Summary: This document contains operating instructions for the border emirate of the Islamic State of Iraq, that provides directions on how to deal with the financial and administrative aspects of the insurgents crossing into Iraq from neighboring countries [TC: Countries not specified]. They discuss this matter in four sections. The first section talks about being careful with the monetary issues and to give a written report on the amount received. The second section discusses taking information from each person coming in and out of Iraq and to disperse these people into various regions while keeping track of their whereabouts. Thirdly, they should report the weapons received from these insurgents each Wednesday. Lastly, each brother has to give a weekly report to the border emirate and attend a monthly meeting. They are instructed also to put all data on a USB flash card and to send it to the border directorate every week. Additionally, all the electronic devices should be inspected by the security personal.

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In the name of God the merciful, the compassionate
The Islamic State of Iraq
Al-Hudud Emirate [Border State]
In the name of God the merciful, the compassionate

Some administrative issues pertaining to al-Hudud Emirate

First:

Since financial matters require more attention and Muslims' properties requires more accuracy...we the officials responsible for the properties of al-Hudud Emirate decide the following:

- 1- For each amount spent from Muslims' monies, the brother submits a hand-written report along with his signature on two things. A signature at the time of receipt of the money, and a signature on the expenditure report.
- 2- Every brother is responsible for these properties before God, he will be held responsible and his case, regardless of how rudiment, will go to the Emir, and subsequently to court, so we will not be held responsible for these properties before God.
- 3- All properties, big and small, must be accounted for, and a report is submitted, keeping a copy with us. Record any changes and submit a new report, and not to include all changes because we accounted for it in the previous report.
- 4- Monthly salaries and assistances must be accounted for accurately, and be consistent throughout all members of al-Hudud Emirate.

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Second:

- 1- We will collect information on any individual who joins the Islamic State of Iraq, using the agreed upon method. We will mention it later.
- 2- We will collect information on any individual who departs from the Islamic State of Iraq as well, using the agreed upon method.
- 3- Dispersing the brothers throughout the sectors, and knowing where each brother is going.
- 4- We collect information from each brother associated with al-Hudud Emirate, along with information about his function within the al-Hudud Emirate.

Third:

- 1- Weapons are the responsibility of one of the brothers, and a report is required each Wednesday.
- 2- Each brother is given a weapon; it is his responsibility, and is entrusted to him, he will be held responsible for any negligence towards the weapon.
- 3- Each brother submits a report of weapons in his possession.

Fourth:

- 1- Every brother is required to submit a weekly report to the administrator of al-Hudud Emirate; that is before Thursday.
- 2- A monthly meeting of the administrators of al-Hudud Emirate is required.
- 3- All information is to be loaded on a (flash – USB), and sent to the administrator of al-Hudud Emirate each week. Due to the risk involved, do not keep any information.
- 4- The al-Hudud administrator must keep this information in a safe and isolated location, along with the passports and other belongings.

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- 5- All information must be loaded even if this task requires using codes.
- 6- Electronic materials are to be sent to the security personnel to confirm it and act on it.
- 7- All reports submitted by the administrative brother must be accompanied by original copies belonging to his associate brothers, and in accordance with the adopted system. Do not ignore any issue; even the smallest.

[End Translation]



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

دولة العراق الإسلامية

امارة الحدود

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

بعض الامور في اداريات امانة الحدود .

اولا:

بما ان الامور المالية تحتاج اكثر حرصا واموال المسلمين تحتاج اكثر تدقيق ..

لذلك نقرر نحن المسئولون عن املاك امانة الحدود بما ياتي :

- 1- كل مبلغ مالي يدفع من اموال المسلمين يرفع الاخ المستلم لهذا المبلغ تقرير بخط يده مع توقيع على امرين الاول - توقيع على وصل استلام في فترة استلام هذا المبلغ , والثاني - توقيع على تقرير مصروف هذا المبلغ .
- 2- كل اخ يكون مسئول عن هذه الاملاك امام الله , ويحاسب وتحال قضيته ولو كانت صغيرة الى الامير ومن ثم الى الهيئة الشرعية حتى لانحاسب امام الله على هذه الاملاك .
- 3- تحصى جميع الاملاك صغيرة وكبيرة ثم ترفع بتقرير , وتبقى عندنا نسخة , ومن ثم نحصي التغيرات وترفع في التقارير الاخرى بدون رفع جميع الاملاك لاننا رفعناها في التقرير الاول ..
- 4- المرتبات الشهرية والمساعدات يجب ان تحصى جيدا , وتكون موحدة على جميع افراد امانة الحدود ..

ثانيا:

- 1- كل اخ يدخل دولة العراق الاسلامية ناخذ منه كافة المعلومات بالطريقة المتعارف عليها . سوف ياتي ذكرها لاحقا ..
- 2- وكذلك كل اخ يخرج خارج دولة العراق الاسلامية تاخذ كل المعلومات منه بالطريقة المتعارف عليها .
- 3- توزيع الاخوة على القواطع ومعرفة كل اخ الى اين وجهته ..
- 4- ناخذ من كل اخ تابع الى امارة الحدود كافة المعلومات واين مكان عمله في امارة الحدود .

ثالثا:

- 1- السلاح يكون بمسؤولية احد الاخوة حيث يرفع تقرير كل اربعة .
- 2- كل اخ يسلم سلاح ويكون في ذمته وامانة في عنقه ويحاسب على أي تقصير في حق السلاح .
- 3- كل اخ يرفع تقرير بكمية السلاح الذي بحوزته .

رابعا:

- 1- كل اخ مطالب برفع تقرير اسبوعي الى اداري امارة الحدود أي قبل يوم الخميس ..
- 2- يعقد اجتماع شهري لاداريي امارة الحدود .
- 3- يجب ان تنزل كافة المعلومات على (فلاش - usb) ويرسل الى اداري امارة الحدود كل اسبوع وعليه ان لا يحتفظ باي معلومة لخطورتها الكبيرة ..
- 4- على اداري الحدود ان يحتفظ بهذه المعلومات في مكان بعيد وامن مع جوازات السفر وباقي المستمسكات .

5- يجب ان تنزل جميع المعلومات ولو احتاج في هذا الامر الى استعمال الرموز ..

6- الاغراض الالكترونية ترسل الى الاخوة الامنيين للتحقق منها والتصرف بها .

7- كل تقرير يرفع من خلال الاخ الاداري يجب ان يكون مرفقا بالنسخ الاصلية للاخوة التابعين له حسب النظام المعمول به ولا يهمل أي مستمسك وان كان صغير.